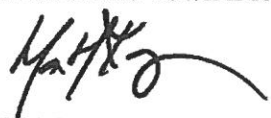


TOWN/VILLAGE OF HARRISON
COMPTROLLER'S OFFICE

TO: Ron Belmont, Supervisor and Members of the Town Board
FROM: Maureen MacKenzie, Comptroller 
RE: Town Board Meeting of April 28, 2016
DATE: April 19, 2016

Authorization is requested for the Town of Harrison to enter into an agreement with Gallagher Bassett Services, Inc. for additional risk control services for the 2016 year.

We annually contract with Gallagher Bassett to assist us with mandated training for DPW employees. This year, NYS has mandated additional training which involves all employees. Since this training had to be done by April, we have used up our hours that were allotted for the DPW training. The total hours allotted for the year were 48, at a cost of \$6,000,

At this time I would like to request that the board authorize Gallagher Bassett to provide the Town with an additional 48 hours of training at an additional cost of \$6,000. Funds are available in account number 001-9000-100-0840.

In addition, after a review by the law department, that the Supervisor be authorized the execute the agreement.

Respectfully submitted.